

**DRAFT and UNAPPROVED**  
**Denman Island Residents Association**  
**General Meeting**  
**July 11, 2011**

**Held in the Back Hall of the Community Center**

**Executive in Attendance:** Frank Frketich, Doug Wright, Jane Kerr, Anne Page, Denise MacKean, Clark Siferd, Bert Taylor

**1. Call to Order: 7:30 PM**

**2. Motion: To approve the Agenda as posted for tonight's meeting. M/S/C**

**3. Motion: To approve the Minutes from June, 2011 AGM meeting. M/S/C**

**4. Executive Report**

a: Review and accepted Parks Committee report on CVRD Parks and Greenways Master Plan.

**Action Item: Put the Parks and Greenway Master Plan on the DIRA website.**

b: Recreation Grants: Recommendations of Special Committee.

Clark Siferd read out the Recreation Grant Committee recommendations.

**Motion: Move that the recommendations proposed by the Special Committee be forwarded as proposed to the CVRD. M/S/C**

**Amendment to Motion: With the recommendation that the funds for the swim dock be used for insurance or repairs as determined by the swim dock committee. M/S/C**

c: Meeting with CVRD regarding April Governance Workshop and other matters.

Information was Governance workshop was posted on the bulletin board at the meeting. Some of the DIRA executive had a meeting with the CVRD as DIRA is somewhat concerned that they are being pushed to the side as the CVRD sets up contracts directly with the various tax based committees. DIRA has been assured that it serves an important function and is the society that the CVRD looks to for advise when the regional district wants information and direction from Denman residents.

Both the CVRD and DIRA will be taking a closer look and redefining their relationship and roles by late 2011/2012.

d: Denman Works Motion:

**Motion: That the previously tabled motion be untabled. M/S/C**

**Motion: Whereas Denman WORKS has been recognized as a Select Committee of the CVRD since March 2011 And whereas Denman WORKS is now a registered society under the Societies Act of British Columbia. Be it resolved that DIRA terminate Denman WORKS as a committee of DIRA. And further that DIRA return all Denman WORKS funds held by DIRA to the CVRD, subject to the approval of the CVRD.**

e: Denman Village Signs, recommendation:

The decision has been made that more discussion is needed regarding the signs and traffic calming to and from the Denman commercial area.

f: Liaison positions with committees and other organizations:

Clark will be the liaison for the dock and the old school committees, and because Jane is holding more than one executive position, she will not have any committees reporting to her.

## 5. Committee Reports

a: Waste Management Committee - No report

b: Bill Mee Park Committee

BC Ferries will be using the boat launch in October when the Hornby ferry service is interrupted.

c: Dock Committee - Submitted by John Johnston

At this time the dock is on time and on budget. Currently the walkway decking is being installed. The committee thinks a power pole can go in to supply power as there is some money in the budget.

The Dock Committee wants a change in mandate for water lot 257.

**Motion: That the membership of the Denman Island Residents Association approve a change in mandate for the Dock committee (water lot 257) to include day to day management of the site. M/S/C**

**Motion: That the membership of the Denman Island Residents Association approve the first draft of Possible/Regulations and Rational for Community Dock Site. (as shown below) M/S/C**

## DRAFT OF POSSIBLE RULES/REGULATIONS AND RATIONAL FOR COMMUNITY DOCK SITE

### UPPER AREA:

1. NO FIRES – NEIBOURS CONCERNS/INSURANCE ISSUES
2. NO OVER NIGHT PARKING – NO CAMPING – IF NO RESTRICTION ON PARKING OVER NIGHT IN MY OPINION THE SITE WILL BECOME OVERRUN WITH RVs/ CAMPER VANS SAME WITH CAMPING.
3. OPTION IS TO CLOSE GATE EACH EVENING LIKE BOAT LAUNCH BUT WHO IS GOING TO DO THIS?
4. USE OF SITE BY ANY VENDERS/OR USER GROUPS FOR PROFIT OR EVEN NON PROFITS FUND RAISING SHOULD BE SUBJECT TO USER FEES. – THE SITE MUST BE SELF SUSTAINING AND WILL INCUR YEARLY COSTS.
5. GARBAGE CANS -WE SHOULD NOT PROVIDE ANY, BUT ENCOURAGE PEOPLE TO PACK IT OUT WITH SIGNAGE. THIS WORKED ON OUR BEACHES IN BAMFIELD, PRIOR TO PUTTING SIGNAGE UP WE HAD CANS AND WE WERE OVERWHELMED WITH GARBAGE. ALSO AGAIN, WHO IS GOING TO PAY AND PICKUP?
6. NO DIVING OR JUMPING FROM WALKWAYS OR RAMP.

### DOCK AREA:

AS PER OUR FUNDING AGREEMENTS WE MUST PROVIDE ECONOMIC OPPORTUNITIES AT THIS SITE FOR AT LEAST THE FIRST YEAR. THIS WILL RESTRICT THE AMMOUNT OF MOORAGE AVAlABLE TO THE GENERAL PUBLIC ON THE ISLAND TO SUCH A SMALL AMOUNT THAT IT WILL BE VERY DIFICULT TO ALOCATE THIS SPACE.

INSTEAD THE DOCK COMMITTEE IS SUGGESTING THE FOLLOWING.

1. OUTSIDE OF DOCK AT RAMP END, FIRST 30' IS LOADING/UNLOADING ONLY WITH 20 MIN. MAX. (YELLOW TRAFFIC PAINT AND SIGNAGE ON TIE UP BOLLARDS.
2. BALANCE OF OUTSIDE OF DOCK- 60' FOR VISITOR MOORAGE ONLY C/W SIGNAGE AND RED PAINT.
3. NORTH END OF DOCK (14') COULD BE FOR DINGYS OR AGAIN FOR SMALL VISITOR BOAT.
4. INSHORE SIDE, FIRST 30' PREFERENCE GIVEN TO COMMERCIAL OPPORTUNITIES I.E. WATER TAXI, TOUR BOAT ETC. THIS SHOULD SATISFY FUNDERS REQUIRMENTS.
5. BALANCE OF SPACE (60') ?
6. AT RAMP END OF FLOAT THERE SHOULD BE ROOM FOR A COUPLE MORE DINGYS.

7. DEFINITION OF A DINGY: A SMALL UNDER 10' WATERCRAFT THAT IS USED TO TRANSIT BETWEEN THE MOTHER SHIP AND SHORE OR A DOCK. IF WE DONT DEFINE THIS IN SOME WAY THERE WILL BE A LOT OF 18 AND 20' FOOT BOATS TYING UP AS DINGYS.

MOORAGE RATES:

1. FANNY BAY DOCK CHARGES \$1.00 PER FT. PER DAY FOR VISITOR MOORAGE, THE FIRST 6 HRS IS FREE THEN THE DAY RATE APPLIES.  
COMMERCIAL MOORAGE IS CONSIDERABLY CHEAPER BUT THAT IS STILL A DFO DOCK HENCE THE DISPARITY IN RATES.
2. I THINK THE \$1.00 PER FT. PER NIGHT IS FAIR AND ANY BOAT MOORING SHOULD BE LIMITED TO 2 NIGHTS ONLY THEN MUST MOVE OFF FOR A MINIMUM OF 24 HRS... THIS MAY PREVENT HOARDING A SPACE INDEFINITY BY ONE OWNER.
3. DINGYS SHOULD ALSO BE SUBJECT TO THE SAME RATES AS OTHER BOATS (\$1.00 PER FT.) TYING UP BUT NOT LIMITED TO 2 DAY TIME LIMIT. BOATS ANCHORING OFF AND USING THE DOCK TO LEAVE THEIR DINGY FOR MORE THAN 6 HRS NEED TO PAY THE USER FEE ALSO.
4. ENFORCEMENT OF MOORAGE PAYMENT:
  1. WOULD REQUIRE A PAYMENT BOX SIMILAR TO BOAT LAUNCH, ENVELOPS WITH OWNERS NAME, VESSEL #, PHONE# OF OWNER ETC.
  2. SIGNAGE AT TOP OF RAMP DETAILING REGS. AND RATES.
  3. ALSO ON SIGNAGE AT TOP OF RAMP NOTICE THAT FAILURE TO PAY MOORAGE THE VESSEL IS SUBJECT TO TOWING WITHOUT NOTICE TO OWNER. TOWING AND STORAGE FEES WILL APPLY.
  4. NO TIE UP ALONG SIDE WALKWAYS FOR HULL OR OTHER WORK PERIOD. HULL CLEANING WILL PUT ANTI FOULING INTO THE ENVIRONMENT AND WITH SHELLFISH TENURES LOCATED CLOS BY THIS WILL BE AN ISSUE.

EMERGENCY EVENT OCCURANCE:

THE DOCK COMMITTEE WOULD HAVE FULL DISCRETION TO REQUIRE VESSEL OWNERS TO VACATE THE DOCK REGARDLESS OF MOORAGE PAID.

d: Parks Committee

Parks: - submitted by Peter Karsten

The Denman Parks and Greenways Master Plan comments have been submitted to the CVRD. Copy is at the DI library.

Staircase tender site visit @ Morning Beach Park happened on July 7, and bids are due on July 21. If the CVRD will award the tender, construction can be finished this summer and the staircase can open mid September, otherwise it will be next year.  
If the tender is not awarded than Plan B is for volunteers to complete the work.

The Parks Committee will be meeting with the Islands Trust on July 19 for discussions on the Site and Use Permit.

The Parks committee is currently researching their insurance requirements.

Trails: - submitted by Allan Danks

At last, after years of planning the Regional District has produced the long awaited Parks and Greenway plan for Denman Island. For those of you that may have read the document you will have noticed some interesting ideas regarding trails. In particular the Ferry to Ferry, or Cross Island trail, a suggestion to link the south end of Denman to the north area with a continuous trail, as well as trails in the new Northlands Park area. Whether these visions are achievable or not will be the focus of a re-formed DIRA Trail committee.

The old Trails committee established a mandate in October of 2008 and that mandate would still stand, it is further hoped that the Trails committee would liaise with the current Parks committee to achieve both committees objectives. While a couple of members of the old Trails committee have shown interest in re-joining, some new members would be appreciated. Therefore, should anyone attending tonight be interested in joining the Trails committee, or know of anyone that may be interested, please contact me after the meeting or call me at (250) 335-1838. My number should appear in the minutes of the meeting as reference.

Thanks you for your attention.

e: Swim Dock Committee - No Report

f: Old School Committee

Beginning to look at a very preliminary level looking at a proposal to incorporate renewable energy at the old school.

g: Wild Life Advisory - No Report

6. Liaison Reports

a: Denman Island Volunteer Fire Department - submitted by John Ralston

## 1. Pancake Breakfast

Thanks to everyone who supported us this year, it was a great success, as usual, and the funds raised will be put with other fund-raising profits towards the purchase of modern auto extrication equipment.

Special thanks to Darrell and the staff of the DI General Store for procuring all of the food supplies and making a generous donation.

Thanks to all those local businesses that contributed goods for the raffle prizes.

Thanks to emergency Social Services, BC Ambulance Service and the Islands doctors for contributing their time and effort to make the event even better.

## 2. Interim Fire Protection Service Agreement

In the spring, Island residents gave the DI Firefighters Association approval to negotiate an interim Fire Protection Services Agreement and CVRD to replace the out-of-date 1983 agreement.

These negotiations are now proceeding and we appear to have a draft contract that is acceptable to both parties.

Both the Fire Chief and the Chair of DIRA have been consulted in the process and have contributed useful suggestions to make the contract better.

Next, we will be taking the draft agreement to a lawyer for perusal and, if there are no major problems, we will take the agreement to the DI firefighters Association members for their endorsement.

We will continue to keep DIRA informed and involved through the Chair who is also the Fire Department liaison member.

We will continue to use the various DIRA meeting to present our proposed budget in September and our year-end financial statements in April.

## 3. Restricted Burning

It is getting very, very dry on the island but, the Fire Chief, for the moment, is continuing to permit small campfires or beach fires for cooking or warmth.

Our bylaws specify that such fires must be no larger than one meter in size, they must be lit only on mineral soil, they must be constantly tended by an adult and they must be completely extinguished before being left unattended.

If you see any open air fire that you believe is unsafe, please do not hesitate to call 911. This is the most efficient and effective way to draw the situation to our attention and initiate an appropriate response.

I anticipate that we will shortly be at the point where any open air fires will be dangerous and a complete burning ban will be imposed by the Fire Chief.

Notice of such bans are posted at each ferry terminal, at the fire hall and at our billboard in the village area. Information is also available on the Fire Department's telephone answering machine and on our website - easily found by typing "Denman Island Fire Department" in Google.

Burning restrictions are being seriously enforced and we appreciate all of the "tips" we receive from concerned residents.

b: Denman WORKS! - submitted by Simon Palmer

Denman WORKS! Economic Enhancement Society signed an Agreement on June 30 2011 with CVRD for the delivery of economic enhancement services on Denman from July 1 2011 through December 31 2012. A copy of the Agreement is on DenmanWorks.com website and in the library.

The Society's first AGM will be held in the 2<sup>nd</sup> half of October at which Directors will be elected, Officers appointed and a 2012 budget presented for members' approval. A draft Strategic Plan will also be presented for members' consideration with a view to having a final version at the 2012 AGM in about April of that year.

c: Islands Trust - submitted by Louise Bell

Work by the Local Trust Committee (LTC) this term on the targeted review of the Official Community Plan (OCP) and Land Use Bylaw (LUB) went to public hearing in early May, and the two amending bylaws have now received approval by the Executive Committee. Once the Minister of Community, Sport and Cultural Development has approved the proposed changes to the OCP, the LTC will consider fourth reading, which represents adoption of the amending bylaws.

Work on an Agricultural Area Plan for Denman Island is proceeding, thanks to the diligence of the seven member Agricultural Plan steering committee. As you read in last week's Grapevine, Taina Uitto has been hired in part-time summer position on funding obtained from Denman Works! to survey farmers' agricultural activities and on islanders' food-growing and food-purchasing habits. You may have seen her at the farmers market last Saturday. Interviews are also being conducted at the ferry terminal and at several downtown locales.

Regarding funding for the actual plan, the LTC is pleased to announce that the BC Investment Agricultural Foundation is providing a second year of funding, matching the funding provided by the Islands Trust Council for the completion of this work. This money will be used for a consultant who will work closely with the Steering Committee and the community as a whole to draft the Agricultural Area Plan. The new project timeline predicts completion of the final draft of the plan by Aug or Sept, 2012. Any questions, comments, or advice, should be provided to David Graham, who is the LTC representative on the steering committee.

Next LTC meeting is July 19<sup>th</sup>. At that time, the LTC will decide if there's capacity to undertake any further work this term. Trustees have asked for advice as to whether a small project like designating the Hall a heritage building is a possibility. Most of the time, LTCs choose not to be mid-stream in work at the time of an election; however, it might be able to take on a project like this as it is not considered controversial. Heritage designation requires an OCP amendment, and thus requires the legislative process required for any new bylaw.

d: Ferry Advisory - No Report

e: VIREL - submitted by Bill Engleson

Will be meeting with the CVRD and CIRD District on July 12 to discuss some small items.

f: Denman Hornby Health Network

One thing that could be mentioned at DIRA is that the Health Care Society - which serves both Denman and Hornby - is looking for additional Denman Island board members. We strive to have a balance between Denman and Hornby representation and currently Denman is under represented in the balance.

If anyone is interested, the person to contact is Lori Nawrot, Executive Director, (250)335-2885 or email: [hdhealth@uniserve.com](mailto:hdhealth@uniserve.com).

## 7. Old Business

a: How the executive sees the function of DIRA at this stage:

- i. Oversight for committees functioning under DIRA umbrella. How can we help DIRA committees to function more efficiently and productively?
- ii. DIRA is a forum for discussion of community issues.
- iii. DIRA is an advocacy voice for the residents of Denman Island.
- iv. DIRA needs a document defining its relationship with the CVRD.
- v. How much tax money is collected from Denman and how does it come back to the island? How much is actually returned?
- vi. Use website more effectively, post correspondence. What cost? \$20.00 per hr.

## 8. New Business

Clark Siferd stated that due to lack of time, and other personal commitments, that regrettably he has to resign his position on the DIRA board. Clark will endeavor to find an individual to take his place.

The board thanked Clark for his contributions.

### **Motion to Adjourn: 9:26PM M/S/C**

#### **Incoming Correspondence.**

1. Received: June 3, 2011 from Recreation Grant committee advising recommendations for recreational grants.
2. Received via email: June 17, 2011 from CVRD, Wendy Byrne advising of expired economic enhancement contracts.
3. Received via email: June 17, 2011 from CVRD, James Bast advising on fire administration advisory committee.
4. Received via email: June 17, 2011 from CVRD, Debra Oakman providing transcription of the public responses received from the April 16, 2011 community workshop.